



**DAVID L. MILLER**  
**FIRE CHIEF**

The information contained herein is supplied in an effort to inform you about the Village of Elk Grove Village and its Fire Department. It is not intended to constitute an offer of employment, nor is it a guarantee of benefits. Items are subject to change without notice. If you have any questions, please feel free to contact the Fire and Police Commission via e-mail [FPC@ELKGROVE.ORG](mailto:FPC@ELKGROVE.ORG) or phone (847) 357-4038.

**Revised: August 1, 2007**



All appointments to the Fire Department (except for Fire Chief, Deputy Fire Chiefs (2), Battalion Chiefs (3), and civilian personnel) are made by the three-member Board of Fire and Police Commissioners, who are appointed by the Mayor and Board of Trustees.

## **APPLICANT REQUIREMENTS**

**AGE:** Applicant must be at least 21 years of age as of 9/23/2007, and less than 35 years of age as of hire date.

**CITIZENSHIP:** Applicant must be a citizen of the United States as of 9/23/2007.

**EDUCATION:** Applicant must have completed 60 semester credit hours of college from an accredited college or university or must have current State of Illinois paramedic license. College credit hours or paramedic certification must be completed by 12/31/2007.

**CHARACTER:** Each candidate must be of good character; must not have been convicted of any crimes or guilty of infamous or notoriously disgraceful conduct.

**LANGUAGE:** Applicant must speak English.

**DRIVER'S LICENSE:** Applicant must be legally eligible to operate a motor vehicle in the State of Illinois.

**HEALTH AND MEDICAL REQUIREMENTS:** All applicants who are given conditional offers of employment must undergo a medical and eye examination by doctors selected by the Fire and Police Commission.

**EXAMINATIONS:** All applicants must submit to written, psychological, oral, polygraph, physical ability and medical examinations. All applicants must also be fingerprinted.

## GENERAL INFORMATION

**WORK SCHEDULE:** Firefighters currently work on 24 hours and off 48 hours. Firefighters are eligible for overtime pay in accordance with the conditions defined in the collective bargaining agreement between the Village of Elk Grove Village and the Elk Grove Firefighters Association, Local No. 2340.

**COMPENSATION:** The Step Pay Plan for Firefighters effective 5/1/2007:

		Annual Salary	Hourly
Step 1	Entrance	\$ 48,998	17.82
Step 2	After 1 full year of service	53,464	19.44
Step 3	After 2 full years of service	57,930	21.07
Step 4	After 3 full years of service	62,396	22.69
Step 5	After 4 full years of service	66,862	24.31
Step 6	After 5 full years of service	71,335	25.94

Hourly rate calculated by dividing the annual salary by 2,816 annual hours.

Employees are paid bi-weekly on Friday for a total of twenty-six (26) pay periods per year. As of 1 May 2007, an additional \$3,400 annual differential is provided to authorized paramedics.

**DEFERRED COMPENSATION PLAN:** Full time Village employees may participate in a Deferred Compensation Plan made available through the Village by the International City Management Association Retirement Corporation.

**PENSION:** The Illinois State Statutes require that 9.455 percent of the base salary of a Firefighter be deducted on a monthly basis and placed in a pension fund. The Village contributes 13.5 percent into the Pension Fund. The Fire Pension Fund is administered according to prescribed State law.

**VOLUNTARY RETIREMENT:**

**Eligibility:** Age 50 with 20 years of service.

**Amount:** The annual benefit amount is equal to the product of final pay times the sum of (1) 50%, plus (2) 2.5% for each year of service in excess of 20 years through 30 years of service. The maximum benefit is 75% of final pay. Final pay is defined as salary attached to rank held at termination of active service.

**BENEFITS:** The Village offers a comprehensive benefit package for the employee and qualifying dependents. This benefit package includes medical, dental, and life insurance benefits. Vacation, holiday, and sick leave benefits are also provided. For specific information about these and other benefits, contact the Human Resources Office at (847) 357-4020.

**TRAINING:** The Village of Elk Grove Village Fire Department participates in the Illinois State Certified Firefighters Training Program. Courses toward achieving required State Certification are provided through the department. New hires will have \$75.00 deducted per payroll check until the employee completes his/her probationary period. Upon attainment of permanent employment status, he/she will be reimbursed for the total amount that has been withheld. If the employee fails to attain permanent employment status, the amount that has been withheld will be used to reimburse the Village for its training and equipment costs.

**CERTIFICATIONS/SPECIALTIES:** Firefighters shall obtain certifications and/or specialties as are required and/or deemed necessary for the effective operation of the Fire Department. All Firefighters shall become certified as Illinois State Certified Firefighters (Level II), Hazardous Materials First Responders Operations and Emergency Medical Technician Level B (EMT-B) prior to completion of their probationary period. A Firefighter shall become an Illinois State Certified Firefighter (Level III) within three (3) years from his/her initial date of employment. Other certification and/or specialties deemed necessary include but are not limited to those within the areas of fire suppression, emergency medical services, rescue, fire prevention and investigation, hazardous materials, and public education. All required certifications and/or specialties obtained shall be maintained unless express written permission to decertify in a given area is granted by the Fire Chief. This is determined by the operational needs of the Fire Department. Licensure as a paramedic may be required as a condition of continued employment at the discretion of the Fire Chief.

**UNIFORMS:** All uniforms are provided and replaced as needed under a quartermaster system at no cost to the Firefighter.